



CUHAS-BUGANDO MScPN JOINING INSTRUCTIONS 2016/2017

1. We are pleased to inform you that you have been selected for admission to the Catholic University of Health and Allied Sciences-Bugando (CUHAS-Bugando) formerly Weill Bugando University College of Health Sciences into the **MScPN programme** for the **2016/2017 Academic Year**; in the specialty as indicated.
 - 1.1 You should report to the University, which is located within the Bugando Medical Centre building complex, at Bugando in Mwanza, between 9am – 4pm on **1st October (Saturday), or 2nd (Sunday), 2016 in time for the beginning of the academic year** which starts on **3th October 2016 (Monday)**.
 - 1.2 You will need to bring with you your ORIGINAL Bachelor of Science Nursing Education (BSNE)/Bachelor of Science Nursing (BSN)/Bachelor of Science Midwifery Certificates, or its equivalent, with your means of identification, as well as Medical Certificate of fitness and two passport size photos; if you have not submitted them already.

2.0 Payment of Fees and Registration

- 2.1 Fees and other financial obligations are the sole responsibility of the student and/or the sponsor or guardian. Fees are payable in full at the beginning of each academic year or in two equal installments; at the beginning of each semester. Fees payable are detailed below:

- (i) All candidates are required to pay the following administrative fees in full at the beginning of the academic year:

Sno	ADMINISTRATIVE FEES	AMOUNT
1	Registration Fee	25,000
2	ID card	10,000
3	Caution Money	50,000
4	Student union	20,000
5	Sustainability Fees	30,000
6	TCU Quality Assurance Fee	20,000
7	Examination Fee	250,000
	TOTAL	405,000

- (ii) Self-sponsored students are required to pay the following academic fees payable to the University in full at the beginning of the academic year or in two equal instalments; at the beginning of each semester.

Sno	ACADEMIC FEES	AMOUNT
1	Tuition \$ SFR	5,000,000
2	Special Faculty Requirement	200,000

TOTAL	5,200,000
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(iii) All sponsored students should report with proof of sponsorship. The fees should be in full at the beginning of the academic year or in two equal instalments at the beginning of each semester.

(iv) Other Costs

All sponsors, parents, guardians should be aware that other costs payable to the student in the course of training include a stipend of **3,600,000/=**, stationery/books allowance of **850,000/=** and Research/Dissertation **3,000,000/=**.

3.0 Hostel Accommodation

The University has limited accommodation facilities on campus for which the students are requested to **pay 1,200,000/= per year. This should be paid in full or 2 installments. This cost does not include utilities**

4.0 All money payable to the University should be paid directly into the University account presently with CRDB.

BRANCH: Mwanza
ACCOUNT NAME: Bugando University College
ACCOUNT NUMBER: 01J1054045500

- 4.1 A bank receipt should be obtained for submission to the University.
- 4.2 CUHAS-Bugando will not handle student's personal money. Any extra money included in the fees will be assumed to be prepayments for the subsequent year. Please note that no student will be allowed to carry forward part of the fee into the following academic year.
- 5.0 Every selected candidate is requested to report to the University with adequate funds to meet costs not covered by government grant or the Higher Education Student Loan Board, personal expenses and other urgent needs that might arise.
- 6.0 **All students are required to open bank accounts with CRDB Bank to facilitate easy disbursement of funds for Meals from MoHSW. For any student who will prefer to use different bank will incur all transactions expenses.**



WELCOME TO THE UNIVERSITY

Enquiries on
ADMISSIONS, JOINING INSTRUCTIONS, or STUDENTS LOANS,
should be addressed to the Deputy Vice Chancellor Academic by

Telephone 028 – 2500881 or fax 028 - 250267