



# CUHAS Undergraduate Joining Instructions 2017/2018

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1. We are pleased to inform you that you have been selected for admission to the Catholic University of Health and Allied Sciences (CUHAS) formerly Weill Bugando University College of Health Sciences into the **MD/BSN/BPHARM programme** for the **2017/2018 Academic Year**.
- 1.1 You should report to the University, which is located within the Bugando Medical Centre building complex, at Bugando in Mwanza, **between 9am – 4pm on 27<sup>th</sup> October (Friday), or 28<sup>th</sup> October (Saturday), or 29<sup>th</sup> October (Sunday), 2017.**
- 1.2 You will need to bring with you your ORIGINAL form four (4) and form six (6) Certificates, or NECTA or NACTE (AVN) – CERTIFIED Copies thereof, with your means of identification, birth certificates, as well as Medical Certificate of fitness and two passport size photos.

## 2.0 Payment of Fees and Registration

- 2.1 Fees and other financial obligations are the **sole responsibility of the student** and/or the sponsor or guardian. Fees are payable in full at the beginning of each academic year or in two equal installments; at the beginning of each semester. Fees payable are detailed below:
  - (i) All students are required to pay the following administrative fees in full at the beginning of the academic year:

Sno	ADMINISTRATIVE FEES	AMOUNT
1	Registration Fee	15,000
2	ID card	10,000
3	Caution Money	50,000
4	Student union	20,000
5	Examination Fees	160,000
6	Medical Capitation	200,000
7	Sustainability Fees	30,000
8	TCU Quality Assurance Fee	20,000
9	<b>TOTAL</b>	<b>505,000</b>

- (ii) Self-sponsored students are required to pay the following academic fees payable to the University in full at the beginning of the academic year or in two equal instalments; at the beginning of each semester.

Sno	ACADEMIC FEES	AMOUNT
1	Tuition	4,300,000
2	Special Faculty Requirements	150,000
	<b>TOTAL</b>	<b>4,450,000</b>

- (iii) All students with proof of HESLB or government sponsorship are required to pay the difference of the Tuition fees as their contribution to the fees, **(Shs.**

**1,200,000, assuming 100% sponsorship)** in full at the beginning of the academic year or in two equal instalments at the beginning of each semester.

**(iv) Other Costs**

All sponsors, parents, guardians should be aware that other costs payable to the student in the course of training include meals, stationery, books, field work/elective.

**3.0 Hostel Accommodation**

The University has limited accommodation facilities on campus for which the students are requested to **pay 600,000/= per year. This should be paid in full no installment allowed.** Students are advised to make use of this facility. Preference will be given to female, foreign, disable and clinical students and those that are prepared to pay the fee in full at the beginning of the academic year.

***PLEASE NOTE Full Payment should only be done after consultation with the WARDEN to guarantee the availability of the rooms.***

**4.0 All moneys payable to the University should be paid directly into the University account presently with CRDB.**

BRANCH: Mwanza; ACCOUNT NAME: CUHAS  
ACCOUNT NUMBER: 01J1054045500

**4.1 Ensure you write full names of the student and course when making deposit.**

4.2 CUHAS-Bugando will not handle student's personal money. Any extra money included in the fees will be assumed to be prepayments for the subsequent year. Please note that no student will be allowed to carry forward part of the fee into the following academic year.

5.0 Every selected candidate is requested to report to the University with adequate funds to meet costs not covered by government grant or the Higher Education Student Loan Board, personal expenses and other urgent needs that might arise.

**6.0 All students are required to open bank accounts with CRDB Bank to facilitate easy disbursement of funds for Meals from HESLB. For any student who will prefer to use different bank will incur all transactions expenses.**



## **WELCOME TO THE UNIVERSITY**

***Enquiries on  
ADMISSIONS, JOINING INSTRUCTIONS, or STUDENTS LOANS,  
should be addressed to the Deputy Vice Chancellor Academic by  
Telephone 028 – 2500881 or fax 028 - 2502678***