



EMPLOYMENT OPPORTUNITY

The Catholic University of Health and Allied Sciences (CUHAS), owned by the Tanzania Episcopal Conference (TEC), provides training for over 3,000 students. CUHAS is currently running programmes in Doctor of Philosophy (PhD), Master of Medicine (MMed), Master in Public Health (MPH), Master of Science in Pediatric Nursing (M.Sc.PN), Master of Science in Clinical Microbiology and Molecular Biology (M.Sc. CMMB), Doctor of Medicine (MD), Bachelor of Pharmacy (B.Pharm), Bachelor of Science in Nursing Education (B.Sc.NED), Bachelor of Science in Nursing (B.Sc.N), Bachelor of Medical Laboratory Sciences (BMLS), Bachelor of Science in Medical Imaging and Radiotherapy (B.Sc. MIR), Diploma in Pharmaceutical Sciences (DPS), Diploma in Medical Laboratory Sciences (DMLS) and Diploma in Diagnostic Radiography (DDR). CUHAS is looking for highly qualified and motivated persons to fill the following position;

JOB TITLE: ASSISTANT LECTURER

DEPARTMENT OF COMMUNITY MEDICINE

1 POST

QUALIFICATIONS

- A holder of a Master of Public Health (or its equivalent) with a GPA of 4 and above or with an average of B+ grade from a recognized Institution plus a GPA of 3.5 from undergraduate studies
- Teaching experience of 2 years is an added advantage

GENERAL ATTRIBUTES

- Adherence to professional ethics.
- Ability to design set, administer and supervise different assessment items
- Ability to recognize students having difficulties, intervene and provide help and support.
- Ability to mark student scripts and course work assessment items and provide feedback;
- Computer skills and application;
- Ability to prepare and deliver own teaching materials;
- Potential to be a good role model and steer students towards dedication to learning, creativity and problem solving;
- Possession of sufficient breadth and depth of specialist knowledge in the relevant discipline and of teaching methods and techniques to work within own area;
- Ability to carry out independent research and pr
- Ability to supervise research and other knowledge generating and development activities.

DUTIES AND RESPONSIBILITIES

1. Main purpose of the post

- Effective teaching;
- Knowledge advancement through research;
- Delivery of quality services; and
- Effective realisation of the institution's mission

2. Key Functions

a. Teaching

- Deliver face to face teaching including lectures, small group tutorials, seminars and bedside teaching (where appropriate) across a range of backgrounds of students including undergraduates, postgraduates and Interns;
- Participate in the preparation and organization of the undergraduate and postgraduate core teaching and assessment programme including organizing journal clubs;
- Develop online teaching material and other online resources;
- Develop and implement new methods of teaching and innovative teaching methods that encourage student participation and problem solving and a content that reflects changes in research;
- Participate in curricula reform as necessary in the context of an expanding medical knowledge; taking an active part in developing new courses;
- Promote integrated teaching for medical and other students during lectures, tutorials and clinical teaching;
- Take part in the University examinations by preparing and administering exam questions, taking part in viva voce as well as marking exam papers and students' coursework;
- Strive for the holistic development of the student by providing sound knowledge, the highest analytical ability;
- Instilling in the student the concern for ethical and moral values;
- Undertake a pastoral role - acting as academic advisor to students.

b. Research

- Conduct high quality research in area of specialization and interest and actively contribute to the institution's research profile;
- Take advantage of locally available research funds to conduct research of national priority;
- Pursue to the extent possible external funding;
- Publish at least one paper a year in high impact professional and scientific journals;
- Develop and maintain a competitive research group in a recognized area of research in health and allied sciences;
- Supervise and guide students as well as junior staff members of the Department in research projects involving health sciences;

- Develop an educational research portfolio in an area relating to local needs and study for a higher degree in medical education;
- Disseminate research findings both nationally and internationally;
- Collaborate with colleagues in other institutions of higher learning in research.

c. Student and Staff Administration

- Participate actively in departmental administrative tasks in areas like student admissions, induction courses, departmental committees and faculty board meetings when called upon to do so;
- Manage and supervise junior staff in the Department and be prepared to take up the role of head of Department when called upon to do so;
- Participate in departmental, professional conferences and seminars, and contribute to these as necessary;
- Establish collaborative links outside the University with industrial, commercial and public organizations and institutions of higher learning;
- Make yourself accessible to students and make sure you are available during office hours; else your whereabouts should be known to peers/Head of Department;
- Make sure you observe University policies and procedures;
- Provide performance appraisal (or confidential) reports timely as may be requested by the department from time to time;
- Assist in identifying internal and external examiners for courses under your care.

REMUNERATION

A successful candidate will be offered a competitive package and benefits in accordance to his or her qualifications and experience as per CUHAS Scheme of Service.

APPLICATIONS

- All applicants have to be Citizens of Tanzania.
- Application must be typed in English.
- All application letters must be accompanied with detailed and current Curriculum Vitae, all relevant certificates and full transcripts. **For applicants who have studied outside Tanzania, a certificate of recognition by TCU must be attached.**
- Names and valid addresses (and phone numbers or emails) of 3 credible referees must be provided.
- The deadline is **Friday 14th December, 2021 at 04:30 pm.**
- Applications must be addressed and sent to:

**VICE CHANCELLOR,
CATHOLIC UNIVERSITY OF HEALTH AND ALLIED SCIENCES (CUHAS)
P.O. BOX 1464,
MWANZA,
TANZANIA.
Or E-Mail to: vc@bugando.ac.tz**